



A rich history of changing lives.

ABOUT JEWISH FAMILY SERVICES

For over 109 years, our work at Jewish Family Services of Columbus is driven by core values. We are guided by three questions: “If I am not for me, who will be for me? But if I am only for myself, what am I? If not now, when?” (Rabbi Hillel). For us, these are not just words on a page, they are our moral imperative. These questions compel us to serve vulnerable members of our Jewish community and the general community. They create the frame for our decision making and actions. Trying to respond to these questions in real time creates the dynamic struggle that we confront when working to assure that we meet the needs of the Jewish Community as well as those of the greater Central Ohio community.

If I am not for myself, who will be for me?

We provide a unique combination of counseling and workforce development services to the residents of Central Ohio. We tailor our services to further meet the complex needs of the individuals and families that come through our doors. Focusing on the individual and utilizing a person-centered, wrap-around service model, our goal is to provide the necessary support and skills needed to empower a person or family to achieve economic self-sufficiency and emotional stability. Most importantly are our extensive services to Survivors of Nazi Persecution.

But if I am only for myself, what am I?

We remember that we were once new to Columbus, and needed the support of the community to achieve the “American Dream.” It is this memory that drives us to serve Central Ohio residents in need, especially those who have survived unspeakable trauma, including youth emancipating out of the foster care system, refugees and political asylees. In addition to these populations, we work with child support obligors, out-of-work individuals (entry-level through professional), and seniors and their care givers.



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If not now, when?

Even though Columbus is a growing and thriving community, it is the second most economically divided city in the country. It is not enough to merely highlight the challenges our community and clients face. The people who walk through our doors struggle every day with sustaining life's basic necessities and they need immediate support. To accomplish our mission, we must be fully engaged and "all in." Thanks to the work of the dedicated professionals at Jewish Family Services, in 2018 we touched the lives of over 5,300 individuals. Through our wrap around service delivery model, we provided a wide range of supports which resulted in 646 people obtaining employment, 240 families in crisis rebuilding their lives, and 239 survivors of Nazi Persecution being able to live out their lives in dignity.

We are Jewish FAMILY Services

The culture of the agency is focused on the needs of our clients and on the needs of our staff. The leadership of the agency uses a servant leadership model. Simply put, our job is to make sure our family of staff has the resources needed to do their job. It is also to build a larger infrastructure of community partners and collaborations to support our staff as they focus their knowledge and attention on meeting the needs of our clients and community. Because the agency has a clear understanding of our clients, it has a reputation for providing leading edge, high quality services. It also has a reputation for holding itself to a high standard of accountability. It believes in striving for quality services, delivered by a knowledgeable staff in a highly professional environment.



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Chief Executive Officer Job Description

Reports to

- Jewish Family Services' Board of Directors

Minimum Qualifications

- Advanced Degree Preferred
- Must have a minimum of 10 years of experience in a high-level administrative/management capacity
- A proven track record in raising and managing funds and assets as well as a demonstrated ability to provide management oversight, leadership, and strategic direction
- A commitment to the well-being of individuals and families and an understanding of and a commitment to the Jewish community
- An understanding of both the Social Services and Workforce Development arena and a commitment to best practices for long term success in a rapidly changing environment
- Ability to work effectively, respectfully and sensitively in and with diverse communities
- Ability to build collaborations and partnerships that strengthen service delivery and supports clients, staff and partner organizations
- Experience working with a Board of Directors and other outside stakeholders
- Outstanding communication and presentation skills, both oral and written
- Proven success with Continuous Quality Improvement processes
- Technology Literate

Competencies

- **Managing Vision and Purpose** – Communicates a compelling and inspired vision or sense of core purpose. Talks beyond today. Makes the vision sharable by everyone. Can inspire and motivate entire units or organizations.
- **Values Driven** – Infuses and integrates values as a guidepost for Staff and Agency decision making and actions.
- **Accountability** – Understands both personal and Agency accountability to stakeholders, donors, funders, partners, board and staff.
- **Integrity and Trust** – Widely trusted, truthful and seen as credible in the workplace. Acts with integrity and trust with all partners, stakeholders and funders.
- **Interpersonal Savvy** – Relates well to all kinds of people - up, down, and sideways, inside and outside the organization. Builds appropriate rapport. Builds constructive and effective relationships. Ability to apologize even when you are right.
- **Action Oriented** – Enjoys working hard. Is action oriented and full of energy for the things he/she sees as challenging. Seizes more opportunities than others.
- **Customer Focus** – Is dedicated to delivering Person Centered Services, creating a User Friendly environment and exceeding the expectations and requirements of internal and external customers (stakeholders).
- **ALL IN** – Individual will stand up and be counted on behalf of Jewish Family Services. The individual and the agency can be counted on when times are tough.
- **Strategic Agility** – Individual sees ahead clearly. Can accurately paint credible pictures and visions of possibilities and likelihoods. Can create competitive and breakthrough strategies and plans.
- **Timely Decision Making** – Makes effective decisions in a timely manner, sometimes with incomplete information and under tight deadlines and pressure.
- Must learn and understand the trends and needs of the community.

Responsibilities Including But Not Limited To

Financial Management/Fundraising and Outreach

- Establish annual and long-range plans for enhancement of human, technical, physical, and financial resources and their strategic allocation
- Forge and sustain effective partnerships with a wide range of constituencies, collaborating organizations and the Jewish community
- Provide leadership, guidance and support in pursuing funding through major donor programs, foundation and government grants and special campaigns
- Oversee and be accountable for the overall financial health and sustainability of the organization
- Manage multiple government grants/contracts as well as allocations from Jewish Partnership of Columbus, United Way of Central Ohio and grants from philanthropic partners
- Be responsible for a budget of \$5 million

Leadership/Management

- Understand and support staff's personal and professional needs and promote teamwork
- Identify Leadership "Best Practices" and support implementation of these practices for management team
- Provide strategic leadership and guidance to volunteer leaders and staff
- Ensure financial, programmatic and organizational integrity through his/her leadership
- Implement and evaluate strategic plan
- Guide and oversee the organization, programs and projects in accordance with the mission and vision of Jewish Family Services
- Lead a staff of 60 in multiple locations
- Communicate effectively with groups and individuals
- Understand how job relates to Jewish traditions and values
- Diplomacy skills



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Board Development

- Lead the board development processes, ensuring that the board has members who can provide the leadership and professional expertise required to guide the agency in the future
- Help recruit talented, committed volunteer leadership, provide training and motivate volunteers to fulfill responsibilities

Please send all inquiries, cover letters and resumes to

- Marla Vucic
 - (614) 559-0126
 - mvucic@jfscolumbus.org

For additional information, please visit

- Jewish Family Services (<https://jfscolumbus.org>)
- Jewish Federation of Columbus (<https://jewishcolumbus.org/>)
- Columbus Partnership (<http://www.columbuspartnership.com/>)