

Jewish Family Service of Dallas is seeking an experienced Chief Operating Officer. This position supports, promotes and furthers our goal of providing the highest standards of culturally relevant and sensitive professional service consistent with our mission to help anyone in need. The COO will provide management support across a wide range of agency functions, complementing and enhancing program administration, human resource and supervisory responsibilities as well as facilitating communications to Board committees, the Board and program funding entities on a variety of service quality, risk management, and budget areas. Key areas of responsibility include outcome reporting and measurement, service level continuous quality improvement, organization wide efficiency metrics, agency risk management and building and sustaining revenue lines to include our Resale Shops and service fees. The capacity to build trusting, cooperative working relationships with all agency staff and with Board members is an essential component for this position to be effective and successful. The person must possess strong oral and written communication skills. The ideal candidate will have a minimum of 5 years in a high level nonprofit leadership position with comparable experience to this role and hold a master's in business, social services or a related field. Interested candidates should email a cover letter, salary history and resume to cbarker@jfsdallas.org for consideration. EOE