



Jewish Community Services of South Florida
Chief Executive Officer
Miami, Florida

About Jewish Community Services of South Florida

Jewish Community Services of South Florida (JCS) is the most comprehensive Jewish-sponsored social service agency in Florida. With its headquarters in North Miami, the mission of JCS is “to improve the quality of life and self-sufficiency of the Jewish and broader communities throughout South Florida in accordance with Jewish values.” The agency’s programs are known and respected throughout the region for their outstanding quality.

JCS is about to celebrate its 100th anniversary in 2020. Less than 20 years ago, JCS underwent a merger of three social service organizations, the Community Council for Jewish Elderly, Jewish Family Service of Greater Miami and Jewish Vocational Services of South Florida. The merged organization provides a single resource for community services and a multi-service integrated approach to addressing the changing needs of the community.

Today, JCS, serves approximately 12,000 hands on clients and 34,000 client calls annually, fielded with its own in-house and evergrowing call center. With a staff of 149 FTE and 69 PTE and an operating budget of \$25 million, JCS provides 45 programs in both the Jewish and broader communities. JCS has a highly multi-cultural client base that includes Latinos, Russians, and Israelis. JCS serves those suffering from food insufficiency, the unemployed and underemployed, the homeless and near homeless, immigrants, the frail elderly, individuals with physical and developmental challenges, families in crisis, those struggling with addictions, at-risk youth, victims of domestic violence, Holocaust survivors, and at-risk, neglected and abused children.

JCS receives funding from the Greater Miami Jewish Federation, The Children’s Trust, Conference on Jewish Material Claims Against Germany, the United Way, as well as from federal, state, county and municipal governments. It also has an active fundraising program and receives support from donors and foundations. For more information see <http://www.jcsfl.org>.

About the Position of CEO

JCS seeks a senior executive (CEO) with the vision, skills and experience to lead the organization into its next phase of development, growth and impact. The new executive will build upon the Agency’s assets and success and lead the agency in planning new ways to meet the changing needs of the community and anticipated changes in funding. The leadership expects the CEO to serve as a public representative for JCS, working with religious and secular organizations, schools, government agencies, the Jewish community, potential funders and donors and the community at large. An important focus for the CEO will also be to seek ways to sustain and grow revenue and to consider opportunities to develop social enterprises. The CEO will work closely with the Board of Directors in agency governance and the recruitment of new volunteer leaders, and play a central role in stewarding relationships with funders, major donors and their families. This is an exciting opportunity to lead a large agency that is well regarded for its program excellence as it strives to build a strategy and operating foundation that will allow it to meet an ever changing landscape of needs and funding.

Priorities for the organization include financial sustainability, resource development and fundraising, organizational design, strategy, and ongoing management of the organization.

Responsibilities

Leadership and Executive Management:

- Lead and work with the Board to plan and execute change when and where needed while understanding and respecting organizational culture and history. Provide foundation for effective operations, program excellence and financial resource development.
- Build and maintain effective and trusting relationships with JCS's senior management team and staff. Encourage and empower staff to maximize productivity, ensure professional excellence and high quality standards, and promote teamwork.
- Provide expertise and leadership regarding the ongoing evaluation of JCS's programs. Stay current on trends in health and human services sectors and balance current needs with strategic vision and investment to ensure long-term success and sustainability.
- Collaborate and build relationships with partner agencies, both Jewish agencies such as the Jewish Federation and non-Jewish agencies such as the United Way.

Finance and Administration:

- Closely monitor the financial status of the organization and ensure that sound financial controls are in place and observed. Evaluate the financial impact of ongoing programs and new initiatives and plan and execute ongoing adjustments to the service delivery model.
- Ensure that financial planning and oversight protects and grows the Agency's assets. Ensure a budgeting process that provides both accountability and program creativity.
- Drive collaboration with the Board of Directors to innovate, build, and execute the long-term and short-term strategic financial and operational plans supporting sustainability.

Fundraising and Revenue Development:

- Champion multi-channel resource development to support the Agency's operations, planning and facilities
- Work with a development team and play a central role in growing revenue as it relates to grants, donors, partners and individuals.

Organizational Management and Design:

- Set and advance a positive, success-oriented culture within the organization. Ensure that JCS's vision, values and brand are evident and consistent in every aspect of the organization, including its staff and programs.
- Foster and model a positive, trusting, transparent and collaborative environment within the organization that ensures the achievement of strategic objectives.

Qualifications

- Demonstrated track record of visionary leadership, strategic direction, innovation, and effecting transformative change in large-sized, complex organizations.
- Ability to inspire and lead multiple audiences in multiple settings with the utmost integrity.
- Proven success in stewarding relationships with funders, Board members, staff and volunteers.

- Experience in the non-profit management sector, social services, health care management, program planning/implementation, or a relevant field.
- Managed diverse teams using emotional intelligence, authenticity and compassion.
- Experience in revenue development, building relationships, and community outreach and a history of being a presence in the community.
- Excellent listening and communications skills.
- Respect for, and commitment to, the Jewish values of the agency and a clear understanding of the Jewish communal field.
- Strong critical-thinking skills and a history of viewing the world through a rational, data-driven lens. Experiments and tests new ideas, but rigorously evaluates results. Values metrics for evaluation and continuous improvement.
- Understanding of marketing, branding and how to implement strategies to increase awareness and relationships.

This position description is based upon material provided by Jewish Community Services of South Florida, an equal opportunity employer.

David Edell, *President*

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<http://drgsearch.com/current-searches/?rpid=204101&postid=HbMrfQ7jyFg>