

COMMITTEE: BOARD OF DIRECTORS	MEETING MINUTES
<b>DATE/TIME:</b>	Monday, February 8, 2021; 11am ET
<b>LOCATION:</b>	Zoom video conference
<b>ATTENDEES:</b>	Judy Halper, Chair; Julie Chapnick, John Colborn, Joan Grayson Cohen, Kim Coulter, Sandy Muskovitz Danto, Susan Friedman, Paula Goldstein, Jordan Golin, Mark Hetfield, Michael Hopkins, Robert Hyfler, James Kahn, Stephan Kline, David Marcu, Jay Miller, Lori Moss, Perry Ohren, Leonard Petlakh, Larry Reader, Leslie Reis, Kevin Rhein, Ray Silverstein, Andrea Steinberg, Aviva Sufian, Roselle Ungar. <u>Staff:</u> Darcy Hirsh, Jessica Foroutan, Reuben Rotman, Lisa Loraine Smith.
<b>NOT PRESENT:</b>	June Guterman
<b>QUORUM/CALL TO ORDER:</b>	The meeting was called to order at 11am ET. A quorum was present.
<b>AGENDA:</b>	<ol style="list-style-type: none"> <li>1) Welcome/Meeting Focus/Consent Agenda Approval</li> <li>2) Board Education: Advocacy Pillar &amp; Opportunities with the New US Administration</li> <li>3) CEO's Report</li> <li>4) Committee Reports: <ol style="list-style-type: none"> <li>a) 2021 Annual Conference</li> <li>b) Budget and Finance</li> <li>c) Diversity, Equity and Inclusion</li> <li>d) Governance</li> <li>e) Nominating</li> </ol> </li> <li>5) Executive Session and Adjournment</li> </ol>
<b>VOTES TAKEN / ELECTIONS/ACTIONS TAKEN/DECISIONS MADE</b>	<ul style="list-style-type: none"> <li>○ A motion was made by Jordan Golin, seconded by Kim Coulter, and unanimously approved to accept the consent agenda.</li> <li>○ A motion was made by Robert Hyfler, seconded by Lori Moss, and unanimously approved to accept the proposed revisions to the Grants and Opportunities Charter to now reflect an Awards Subcommittee.</li> <li>○ A motion was made by Perry Ohren, seconded by Kim Coulter, and unanimously approved to accept the proposed slate of incoming and continuing board members for FY 2021/22.</li> </ul>
<b>KEY DEVELOPMENTS/DECISIONS REPORTED:</b>	<p>Judy Halper thanked the Board for their strong support of the 2020 Board Campaign. She reported that the Campaign resulted in gifts totaling \$73,934, an increase of over \$30,000 compared to last year's Campaign. Judy also extended a very special thank you to Sandy and Jim Danto who challenged the Board with a matching incentive asking everyone to increase their gifts by 20%. Judy also thanked John Colborn and Reuben Rotman for their assistance with the solicitation process.</p> <p>Reuben Rotman noted that the CEO Report was distributed in writing. He welcomed Jessica Foroutan who recently joined the Network staff to assume the position of Executive Assistant. In this role, Jessica will also serve as the Board liaison and will provide administrative support to the Board. Reuben also noted that Linda Blumberg was recently hired to join the staff in the newly established role of Grants Manager. Reuben explained that Linda will work approximately 20 hours per week and will assist with a wide range of grant development, reporting and oversight responsibilities. Reuben noted that most recently Linda served as a Senior Planning Advisor for the Jewish Federation of Metropolitan Detroit, having previously served as its Planning Director for many years. Reuben then shared updates regarding several grant initiatives including a pending request with the Weinberg Foundation to support the establishment of a US national virtual employment service drawing on the</p>

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participation of 19 US member agencies and to also support efforts under the auspices of the Network's Center for Innovation and Research. Additionally, Reuben reported that the Network is partnering with the Jewish Education and Engagement Teen Funder Collaborative to conduct a landscape analysis of child and adolescent mental health services operating with the Network and to also facilitate training of staff working with Jewish youth in education and engagement settings.

The following Committee reports were offered:

2021 Annual Conference: John Colborn reported that plans for the virtual conference are progressing nicely. Over \$70,000 has been secured to date in sponsorship contributions. Additionally, 4 plenary sessions will be held and 18 workshops. John encouraged the Board to complete their registration for the conference and noted that agencies are responding nicely to the unlimited registration option. Lastly, John explained that the Network's conference is being integrated with that of the National Association of Jewish Chaplains, a new member agency. This, along with the unlimited registration option, is expected to increase overall attendance.

Budget and Finance Committee: David Marcu noted that the Committee has met several times recently to process the transition to a new outsourced accounting vendor (Tier One Services, LLC) and to also prepare for moving the reserve fund to the Jewish Community Investment Fund, which is administered by The Associated (Jewish Federation of Baltimore). David explained that the Committee is hoping to bring a motion to this effect to the next Board meeting. Reuben then reported preliminary results of FY 2020. He noted that the Network is anticipating a surplus in the range of \$300,000. He reviewed several revenue adjustments which contributed toward this surplus including two unanticipated grants totaling \$100,000 (from the Weinberg Foundation and Crown Family Philanthropies) and also noted that revenue from dues exceeded the original budget. Reuben also explained that the lack of travel and cancelled conferences contributed to an overall reduction in expenses. Reuben explained that the audit process will begin in a few weeks and the final surplus will be presented to the Board once the audit is completed.

Diversity, Equity and Inclusion: Joan Grayson Cohen reported that the DEI Committee met twice as a full group and a subcommittee focused on the recent survey that was developed and administered jointly with HIAS met several times. Joan reported that the findings of the survey are still being processed by the Committee but will be shared with the full Network in the coming weeks.

Additionally, Joan reported that the Committee has established the following as its next steps:

- Developing a standard set of definitions that agencies could use when issues related to DEI are considered.
- Developing a series of standards that agencies should be asked to strive to achieve – to reflect DEI throughout.
- Sharing the key take-aways from the recent NJHSA/HIAS survey with the Network's membership.
- Identifying training opportunities for a wide range of topics related to DEI and ensuring the upcoming Annual Conference includes sessions related to these issues.
- Creating a space at the Annual Conference for agencies to process these issues together.

Governance: Erik Lindauer presented a revision to the Charter for the Grants and Opportunities Charter to now include an Awards Subcommittee. In the discussion that followed, the Board agreed that retired CEO's could be included as members of

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	<p>the Awards Subcommittee and that the waiting period of 24 months could be waived, subject to the discretion of the CEO.</p> <p><u>Nominating Sub-Committee:</u> Perry Ohren presented the proposed slate of incoming and continuing board members for 2021. He thanked Larry Reader, Ray Silverstein and Aviva Sufian for their years of service and also acknowledged the participation of Susan Friedman, Judy Halper, David Marcu and Leslie Reis who served as members of the Nominating Sub-Committee. He reported that Linda Burger, CEO of JFS Houston and Dr. Amy Sales, retired academic from Brandeis University are being recommended as incoming board members and Jordan Golin, Michael Hopkins, Lori Moss and Andrea Steinberg are being recommended for a new three-year term. Perry explained that the slate will be shared with the full membership in advance of the annual meeting, which is scheduled to take place during the April 2021 virtual conference.</p> <p>The Board adjourned into Executive Session at 12:45 pm ET.</p>	
<b>DISCUSSION ITEMS OF INTEREST</b>	<ul style="list-style-type: none"> <li>○ Michael Hopkins and Susan Friedman, Co-Chairs of Board Education introduced Aviva Sufian, Chair, Advocacy Committee and Darcy Hirsh, NJHSA Washington Representative. Aviva and Darcy presented an overview of the Advocacy Pillar, highlighted some recent successes, and encouraged the Board to continue to find ways to engage in advocacy efforts to support the public policy priorities of NJHSA. Aviva reminded that Board that the public policy agenda is developed annually with input from the membership and that this agenda drives the advocacy efforts of NJHSA, the issuance of Statements and Coalition efforts that NJHSA pursues.</li> <li>○ In the discussion that followed, Reuben requested that a time limited Taskforce be established to provide guidance and to develop a protocol process to guide the issuance of Statements. He explained that currently no such guidance exists, and the issuance of Statements is left to his discretion or following a request from a member agency, etc. The following Board members expressed an interest in serving on this Taskforce: Sandy Danto, Paula Goldstein, Jordan Golin and Roselle Ungar. It was agreed that an invitation will also be extended to the Advocacy Committee and an update on this effort will be shared with the Board at its next meeting.</li> </ul>	
<b>TASKS / ASSIGNMENTS / FOLLOW UP:</b>	<ul style="list-style-type: none"> <li>● Reuben agreed to work with Darcy Hirsh to establish a time limited Taskforce to support the development of a protocol to support the issuance of Statements. It was agreed that membership of this Taskforce would include representatives of the Board and of the Advocacy Committee.</li> </ul>	
<b>NEXT MEETING DATE / AGENDA</b>	<p>Next meeting date: Monday, May 3, 2021  Time: 11:00 am ET  Location: Zoom video conference</p> <p>Judy reminded the Board that this meeting will serve as the transition meeting for the new program year and will include both incoming and outgoing board members.</p>	
<b>MINUTES TAKEN BY:</b>	Paula Goldstein, Board Secretary	