**Jewish Family Service of St. Paul *draft 3.15.21***

**Covid-19 Guidelines for Home-Based In-Person Services**

**Purpose:** This document provides guidelines for home-based in-person services by Jewish Family Service of St. Paul (JFS) during the Covid-19 public health crisis. This plan is subject to change at any time. Fully vaccinated JFS employees may offer in-person service (“visit”) to fully vaccinated clients. The client is not required to accept an in-person visit and maintains the right to receive the visit virtually by phone or video.

Home-based visits are permissible under the following conditions:

1. The visit takes place in the client’s home. Examples include a private home, apartment, residential facility (e.g. senior housing, group home), correctional facility.
2. The JFS employee is [fully vaccinated](https://www.cdc.gov/coronavirus/2019-ncov/vaccines/fully-vaccinated.html) for Covid-19 (as currently defined by [CDC](https://www.cdc.gov/coronavirus/2019-ncov/vaccines/fully-vaccinated.html)).
3. The client is [fully vaccinated](https://www.cdc.gov/coronavirus/2019-ncov/vaccines/fully-vaccinated.html) for Covid-19 (as currently defined by [CDC](https://www.cdc.gov/coronavirus/2019-ncov/vaccines/fully-vaccinated.html)).
4. The client has chosen an in-person visit.
5. The client signs the Acknowledgement & Agreement for In-Person Services during Covid.
6. The JFS employee and client adheres to the safety guidelines below.

JFS employees must follow the following safety guidelines. Employees must also follow facility guidelines if the visit is taking place in a residential facility.

1. Identify in-person visits in your outlook calendar with client initials. This will allow JFS to notify the client in the unlikely event that the JFS employee becomes ill with Covid.
2. Do not visit if you are ill.
3. In advance of the session, review the [Minnesota Department of Health website](https://www.health.state.mn.us/diseases/coronavirus/prevention.html) about protecting yourself and others to be aware of most updated guidance. Information changes often and it is your responsibility to be aware and follow most updated information.
4. Wash hands before and after the session. If using hand sanitizer, follow [Minnesota Department of Health](https://www.health.state.mn.us/diseases/coronavirus/prevention.html) guidelines and use sanitizer that is at least 60% alcohol.
5. Obtain signed Acknowledgement & Agreement for In-Person Services during Covid form from client prior to visit or at the beginning of visit.
6. Wear a mask that adheres to current [CDC guidelines](https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html). You may request a mask from JFS if you do not have one.
7. Maintain at least 6 feet distance from others.
8. Conduct the visit in a well-ventilated location if possible.
9. Follow any facility guidelines if the visit is taking place in a residential facility.
10. If you become ill with Covid or are exposed to Covid, inform the CEO via email. Follow the Minnesota Department of Health’s guidance [if you are sick](https://www.health.state.mn.us/diseases/coronavirus/sick.html) and to determine need to [quarantine](https://www.health.state.mn.us/diseases/coronavirus/vaccine/basics.html#quar).

Clients must adhere to the following safety guidelines to receive in-person services. Others present in the visit are also asked to adhere to guidelines:

1. Reschedule the visit if you, someone in your household, or someone else scheduled to be at visit (e.g. interpreter) is ill.
2. Sign Acknowledgement & Agreement for In-Person Services during Covid.
3. Wash hands before and after the visit.
4. Wear a mask (unless unable to do so for a medical reason) that adheres to current [CDC guidelines](https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html). JFS staff will provide a disposable mask at client request.
5. Maintain at least 6 feet distance from others.
6. Wash hands before and after the visit.
7. Notify JFS if you, someone in your household, or someone present during the visit becomes ill or is exposed to Covid.