



Contact Information: shef.kavod@gmail.com

KAVOD SHEF Managing Director

The KAVOD SHEF Managing Director is a visionary and creative leader that will give direction to this project along with upholding KAVOD's philosophy, passion for serving others, and mission while achieving its strategy, annual objectives and goals. This position reports to KAVOD's Executive Director.

Essential Responsibilities:

- Oversee the overall operations of The KAVOD SHEF Initiative including:
 - managing and providing oversight to the KAVOD SHEF team
 - coaching community partners and organizing trainings
 - reviewing of requests, administering regular reporting and managing community partner's accounts
 - prepare development and stewardship materials for KAVOD SHEF Funders, and work collaboratively with the Executive Director and Director of Finance when appropriate
- Execute The KAVOD SHEF Initiative effectively and efficiently while maintaining the integrity of the project.
- Manage communication with the KAVOD SHEF Community Coalition partners, KAVOD SHEF Funders and other key stakeholders.

Qualifications:

- Bachelor's Degree in Business, Finance or Nonprofit Organization
- 5 years experience managing a team
- 5 years experience working in the nonprofit sector, specifically in operations and finance
- Proficient in excel and data management software
- Strong critical and strategic thinking and communication (written and verbal) skills
- Proven ability to work independently and multi-task
- Heartfelt desire for advocating on behalf of and preserving the legacy of Holocaust Survivors
- Salary commensurate with experience
- Work Remotely

KAVOD's Mission:

KAVOD's mission is to provide aid to Holocaust Survivors who have emergency day to day needs as a secondary resource. We serve Holocaust Survivors living at risk or below the poverty line in the United States. KAVOD is designed to make sure these men and women live out their remaining years with dignity and respect by issuing aid in the most dignified and trauma informed way. KAVOD partners with agencies, such as Jewish Family Services, that are already serving Survivors in order to connect with these individuals in a strictly confidential basis.

It is estimated that there are approximately 80,000 Survivors living in the United States (as of 2019) and over one third of them are living at or near poverty levels. The support these Survivors receive does not allow them to afford what is needed to live a dignified life. Many are choosing between heat or food, medicine or rent. Others have dire living conditions because they cannot invest what is needed to repair their homes.

KAVOD makes the commitment to assist in filling the gap. It is also part of their mission to give 100% of all dollars KAVOD receives to the Survivors.

The KAVOD SHEF INITIATIVE:

In Spring of 2019, KAVOD, in partnership with Seed The Dream Foundation, announced the KAVOD SHEF (Survivors of the Holocaust Emergency Fund) Initiative to increase access to emergency services for Holocaust Survivors across the country. KAVOD SHEF raises awareness of the needs of Holocaust Survivors, while exponentially multiplying the dollars (and critical services) directly reaching Survivors. Serving as a secondary resource, KAVOD SHEF offers a system to efficiently deliver Emergency Services.

Recognizing the importance of reaching any Survivor regardless of where he or she lives, KAVOD SHEF works with designated communities across the United States to bring millions of additional dollars to the Survivor community.