



JOB DESCRIPTION

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| JOB TITLE | Clinician, Adult |
| REPORTS TO | Director of Adult Behavioral Health & Family Violence Intervention |
| DIRECT REPORTS | None |
| FLSA | Exempt |
| DEPARTMENT | Clinical Services |
| Effective and Revision Dates | 10/08/2021 |

POSITION SUMMARY

The Clinician will join a close team of Adult Behavioral Health providers to deliver high quality clinical services consistent with Jewish Family Service's mission and professional standard practices. Through office and/or home visits, Clinicians will provide assessment, evaluation and diagnostic services to clients from all backgrounds and circumstances. This individual will work with colleagues with expertise across all JFS programs and services to help remove barriers to well-being, stability, and self-sufficiency for their clients.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Provide counseling as part of treatment plan using a variety of modalities to address the needs of the client(s)
- Complete administrative tasks including but not limited to:
 - Maintain client records in an up to date, complete, clear and concise manner
 - Provide information required by accounting/billing and for productivity purposes in a timely manner
 - Adjust fees and clinical diagnosis as needed for appropriate fee collection and insurance billing
- Maintain an active caseload
- Perform intake, on call, and other direct services as required
- Coordinate comprehensive services through available internal JFS resources as part of the treatment plan
- Organize and facilitate groups; serve as a professional representative at community groups



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- Work with volunteers and volunteer program as needed
- Serve as consultant and/or supervisor to staff or interns in areas of professional expertise

QUALIFICATIONS

- Graduate from an accredited master's level school with course work emphasizing clinical training
- LCSW, LPC, PhD, PsyD or LMFT
- Experience working with adults on a variety of issues
- Ability to convey empathy and concern for individuals and their families
- Ability to be flexible to handle the versatility of the position and its periodic crises

We are an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity or expression, pregnancy, age, national origin, disability status, genetic information, protected veteran status, or any other characteristic protected by law.

ABOUT THE AGENCY

Jewish Family Service of Greater Dallas (JFS) is a nonsectarian mental health and social services agency that impacted over 32,000 lives last year. For more than 70 years, our mission has been to provide effective, accessible, and comprehensive mental health and social services that promote lifelong self-sufficiency and well-being for the Greater Dallas community. JFS welcomes anyone through our doors regardless of race, ethnicity, religion, or the ability to pay and has more than 150 programs and services available to all in need.

We believe in nurturing passionate professionals who prioritize client health and well-being. Our team members across all departments collaborate to offer wraparound care in order to address multiple needs. Additionally, JFS is one of only six DFW agencies accredited by the Council on Accreditation, which means we continually meet the highest standards of practice in areas including governance, fiscal management, human resources management, and quality improvement.

BENEFITS

JFS is invested in our employees. We pay 100% of our full-time employee (30 hours or more) health and dental benefits as well as life and long-term disability insurance. This position also receives 4 weeks paid vacation, sick leave, and includes American holidays and all Jewish holidays. We are willing to discuss relocation options. Come learn more about us!