



Job Description – Community Care Coordinator

About the Position

The Community Care Coordinator serves as an integral member of Capital Camps' professional team as the primary mental health expert on site during the summer and part-time year-round. Capital Camps is known for exceptional camper care, and it begins with our Community Care team, which includes the Camp Director, the coordinator and a team of seasonal Yoetzot (plural of Yoetzet), liaisons. Whereas our nurses and doctors focus on the physical health of our campers and staff, the Community Care team focuses on their social, emotional, and mental health. Our Yoetzot are licensed social workers, therapists, clinical psychologists, school guidance counselors, and experienced educators.

Role:

Before Camp

- Implementing creation of updated camper forms and staff intake forms (ex., applications, medical forms, all about my camper forms)
- Review of all camper and staff files before arrival at camp; reach out to parents and staff to discuss any issues noted in the intake process; collaborate with therapists and medical professionals
- Create plans for campers that require extra support from the camper care team
- Create and implement staff training before and during camp, utilizing seasonal Yoetzot staff on topics including but not limited to: fostering positive social interactions, managing challenging camper behaviors and interpersonal disputes, identifying and supporting campers with special needs, homesickness and self-care.

During Camp

- Maintenance of appropriate logs and records; collect and maintain data on camper and staff supported as an overview and to advise future summer placements
- Provide crisis support for collaboration with outside agencies such as CPS by facilitating mandated reports and supervising staff and Leadership Team members as needed, in accordance with CCRC policies.
- Support Campers social and emotional needs in collaboration with their counselors, village leaders and seasonal Yoetzot. This includes providing ongoing camper support with discipline issues, peer interactions, mental health concerns and campers' inability to adjust to the camp environment.
- Provide ongoing support to staff in collaboration with village leaders, supervisors and seasonal Yoetzot, to facilitate camper care duties and co-counselor interactions.
- Support Staff with social and emotional needs, in collaboration with the Camp Director and seasonal Yoetzot
- Coordinate seasonal Yoetzot including taking on direct responsibility to support a case load of campers and/or staff

- Share in responsibilities on the Leadership Team, serve as a positive role model, create strong relationships with campers and staff alike
- Assist the Director or designee with camper and parents issue
- Other duties as assigned

Ongoing

- Parent communication before during and after camp as needed
- Work with the retreat staff to find ways to incorporate MESSH into our retreat offerings
- Participate in Foundation for Jewish Camp's Community of Practice as part of our camp's place in the Yedid Nefesh program, including two or three virtual gatherings and one in-person gathering per year with other Jewish camp mental health professionals
- Commit to regular online reporting as required by the Yedid Nefesh program

Requirements

- Licensed mental health professional (LSW-C preferred)
- Experience working with youth between the ages of 8 and 17 and with young adults between the ages of 17 and 25 (overnight camping experience preferred)
- Experience designing and executing plans ensuring client/participant success and knowledgeable of a myriad of treatment techniques
- Proven experience working successfully in team-based settings in a fast paced/high stress environment
- Exhibit excellent listening and communication skills, strong written and verbal communication skills, developed administrative skills, and a positive attitude about being flexible in a dynamic work space.
- The ability to work independently and proactively, as well as the capacity for effective collaboration and support of other
- The ideal candidate is interested in being in this role for at least 3 years while our camp participates in the Yedid Nefesh program. This relationship will be reviewed on a yearly basis during that time, with the hope that the relationship can continue beyond the 3 year grant program period.

Please send cover letter and resume to jobs@capitalcamps.org