

Job Opportunity: Executive Director, Jewish Social Services

Job Title:

Executive Director, Jewish Social Services

Employer:

Jewish Social Services of Madison, Wisconsin

Location:

Madison, Wisconsin

About the Opportunity:

[Jewish Social Services of Madison](#) is a nonprofit agency working to help metro Madison, Wisconsin residents in navigating some of life's greatest challenges. JSS of Madison offers social work case management, chaplaincy, social and recreational programs, and refugee resettlement and support services.

We're in a national search for an **Executive Director** who will have overall management and fiscal responsibility for JSS of Madison's team, programs and operations (15 staff, \$1.6 million budget).

This is a great opportunity for an experienced **leader of social service program teams** who can **represent the organization publicly** in the community and in the media, and can lead it in reaching its **nonprofit fundraising** goals. Someone whose experience has prepared them to be the voice of an organization championing Jewish values, while providing assistance as needed to people of all backgrounds.

The position is open until filled. It was announced on April 5, 2022. Rather than setting an application deadline, we are considering applications and holding interviews on a rolling basis. Our goal is to fill this position by the end of June. For best consideration, those interested are encouraged to apply promptly; and to complete the optional questions in the application, in lieu of a cover letter.

To apply: <https://bit.ly/JSSmadison-apply>

For a more detailed job description, see the job brochure: <http://bit.ly/JSSmadison-job>

Experience sought:

- Significant experience in leadership of **social services programs**.
- Significant **people management** experience encompassing day-to-day team leadership, employee performance reviews, conflict resolution, recruiting, hiring and termination.

- **Nonprofit development** experience including major donor relations, fundraising campaigns, and grant management.
- **External communications/public relations** experience to represent JSS of Madison in the community and in the media.
- **Financial and administrative management** experience, notably in budget management, as well as other areas including audit compliance, and human resources administration.
- Familiarity with **nonprofit governance** for successful engagement with a nonprofit Board of Directors.

For more information:

Again, you can find a more detailed job description in the job brochure: <http://bit.ly/JSSmadison-job>

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