



Vice President/CFO Opening at JFSA of Cleveland

Jewish Family Service Association of Cleveland is a \$32 million healthcare Agency with over 600 employees and has been a Top Places to Work winner for eleven consecutive years. This role is critical to ensuring the Agency delivers on its mission of providing individuals and families with solutions to face life's challenges with confidence. This position offers a matching 403b retirement plan, a generous vacation policy, a complete array of medical benefits, and a competitive salary. CPA required.

Click here to apply: www.jfsa-cleveland.org

Job Summary: Directs and coordinates the Agency's financial affairs according to financial principles and government regulations. Acts as the Agency's chief contact with the financial community including its bank, insurance providers, governmental agencies, investment firm, external auditors, Jewish Federation of Cleveland, and other vendors.

Supervision Exercised: Oversees the duties and responsibilities of the Director of Finance & Controller, Revenue Cycle Director, Chief Information Officer, Director of Facilities & Maintenance, Chief Strategy Officer, and Manager of the College Financial Aid Program.

Educational/Training Requirements/Experience/Licenses/Certification:

- Bachelor's Degree in Finance or Accounting required
- MBA preferred
- 15 years of relevant financial experience required, with a minimum of 3 years of supervisory experience
- Certified Professional Account (CPA) required, FHFMA, CMA certifications preferred

General Duties and Responsibilities:

Financial Reporting

- Communicates the financial results of the Agency's historic performance to various user communities including the Board, Management, Jewish Federation, and others.
- Directs and prepares the financial analyses of operations for management and identifies potential issues and/or opportunities.
- Reviews and approves various types of transactions such as general journal entries, cash disbursements, tax returns, and contracting.

Financial and Strategic Planning

- Creates, implements, and manages the process leading to the Agency's annual operating, and capital accountability plans.
- Develops, implements, and manages the Agency's capital structure.
- Identifies strategies to improve the financial and/or service performance of the Agency.
- Responsible for managing the cash requirements of the organization, inclusive of debt utilization.

Operational Oversight

- Responsible for developing the appropriate finance staffing levels/ organization chart in conjunction with the strategic plan and needs of the Agency.
- Oversees the business functions of the Agency including billing and collection, and accounts payable.
- Oversees the operations of the physical facilities of the Agency including maintenance and construction.
- Oversees the daily operations of the staff and implements the principles of effective performance management on an ongoing basis.
- Oversees the management point person for the Finance Committee, Audit Committee, and Investment Sub-Committee of the Agency's Board of Directors.

Policies and Procedures

- Develops financial processing systems (manual and automated) to ensure all transactions are recorded timely and accurate.
- Participates in the Agency's Compliance activities to monitor the Agency's compliance with regulations.
- Demonstrates awareness of, follows all safety policies and procedures, and adheres to all recommended safe work practices. Also contributes to the control of hazards in a specified area of responsibility.
- Responsible for the design and implementation of policies and procedures with the express purpose of establishing appropriate internal controls and safeguarding the assets of the agency.

Other

- Performs other duties or special projects as required or as assigned.



Ella Nemirovskiy

Manager of Talent Acquisition & Retention

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