



Jewish Family Services
Counselor/Social Worker - with a focus on adults
Full-time, flexible hours
Indianapolis, IN

Organization Background:

Jewish Family Services offers a variety of services that enhance the overall health and well-being of families and older adults in our local community. Services include Case Management and Counseling, Popsie's Food Pantry, Financial Assistance, Transportation Services, and more. Jewish Family Services is dedicated to meeting the needs of each client, regardless of religion, race, nationality, ethnic group, gender, gender identification, sexual orientation, and income level.

The Counselor / Social Worker will provide case management to clients from diverse backgrounds by assessing client needs, evaluating options, creating support plans, coordinating care, monitoring progress, and evaluating the options and services required to meet the client's needs. This role may also involve therapy and counseling for individuals and their families.

This position will also coordinate homemaker and transportation programs and play a supportive role with the food pantry.

This position is expected to work on-site and conduct client home visits during regular business hours. Flexible scheduling for 30 hours per week. The office is located at 6905 Hoover Rd., Indianapolis 46260.

Salary ranges between \$30,000-\$40,000.

Benefits details below.

Key Duties and Responsibilities:

- Meet one on one with clients in their environment of choice to provide wrap around case management services – assessing need, collaboratively developing plans of care based upon client's goals, and facilitating referrals to supportive programming and assistance
- Work with client's support systems as requested by client – including family, friends, caregivers, and other professionals to support client's goals
- Assist clients with obtaining and managing public benefits and other resources
- Document all work with client in a timely and professional manner, seek supervision as needed and participate in regular meetings with Clinical Director for case review
- Evaluate client's progress on an ongoing basis, recalibrate care plan as needed, and offer client opportunity for feedback on programs and services



- Work collaboratively with other JFS team members to integrate with other services offered by agency and to develop innovative approaches and programming ideas to benefit client population
- Maintain confidentiality to the highest degree in all personal and professional interactions and communications, following the Social Work Code of Ethics or other professional codes that are applicable, as well as JFS agency policy
- Role may evolve into therapeutic interventions and counseling based upon needs of agency and clientele
- Perform role utilizing principles of cultural competency for a diverse population of clientele, upholding client choice, dignity, and respect at all times
- Utilize a proactive approach with current client contact and follow up, as well as, identifying and connecting with new clients
- Develop and maintain strong relationships with and knowledge of community organizations and resources
- Driving to client's home and other locations may be required as part of job function, with mileage reimbursement provided by agency

Qualifications and skills:

- Licensed Mental Health Professional or Master's Level Social Worker, LCSW preferred
- Case Management and Clinical Social Work experience preferred
- Proficiency with technology
- Knowledgeable about local resources
- Excellent engagement and interpersonal skills
- Proficient written and verbal communications
- Attention to detail, self-motivated, team player, organized, ability to multitask, resourceful, problem-solving skills
- Work positively in a team environment, with a flexible attitude towards job roles and responsibilities

Benefits:

Jewish Family Services offers a competitive benefits package to include merit increases, paid holidays, Paid Time Off, medical, dental, vision, short- and long-term disability benefits, 401(k) +match, and life insurance. This position will also have flexible scheduling and mileage reimbursement.

Interested, qualified candidates should forward resumes and cover letters to ifscareers@ifgi.org.

Jewish Family Services is an Equal Opportunity Employer.