



*Position: Mental Health and Inclusion Coordinator*

This role is a seasonal summer full-time schedule non-exempt position, with part-time hours before summer session begins. The summer session begins with staff training May 30 – June 2nd and continues with Summer Day Camp every weekday until August 8<sup>th</sup>. The Mental Health and Inclusion Coordinator reports to the Camp Director.

*Responsibilities*

**Specific Responsibilities of the Mental Health and Inclusion Coordinator include, but are not limited to:**

Before the summer season:

- Participate in Yachad (Inclusion) camper and family conferences and meetings to determine whether Camp J is a good fit for potential campers with varying needs
- Actively participate in camper intake, reviewing registration forms and building relationships with the community (and in future years, help design such forms and camper onboarding processes)
- Work to create plans to support camper needs before the summer with collaboration from necessary parties
- Assist (if available) in the hiring of Yachad (Inclusion) Advocates
- Play a leadership role in the planning and implementation of staff training and ongoing staff learning related to mental, emotional, social, and spiritual health (MESSH)
- Participate in Foundation for Jewish Camp's Community of Practice as part of our camp's place in the Yedid Nefesh program, including two or three virtual gatherings and one in-person gathering per year with other Jewish camp mental health professionals

During the summer season:

- Manage health, welfare and success of each Yachad (inclusion) camper and the staff in their respective groups
- Manage and participate in family/parent communication in relation to mental, social, and emotional health at camp and additional camper needs
- Supervise and evaluate inclusion advocates in their support of Yachad campers
  - Regularly monitor work of advocates
  - Assist counselors, advocates, and unit heads in problem-solving cases wherein campers need special support



- Provide recommendations and concerns to camp director and assistant camp directors regarding advocates performance and camper accommodations
- Facilitate discussions, when needed, between counselors, unit heads, and leadership staff as a mediator
- Serve as a general resource to campers and staff throughout the summer in facing mental, emotional and social health challenges, and creating environments where campers and staff can thrive
- Record notes about mental health interventions and situations, successes and challenges, in our camp database, and submit weekly reports to Foundation for Jewish Camp as part of our Yedid Nefesh program participation
- Additional responsibilities as required

The ideal candidate is interested in being in this role for at least 2 years while our camp participates in the Yedid Nefesh program. This relationship will be reviewed on a yearly basis during that time, with the hope that the relationship can continue beyond the 2 year grant period.

Additional responsibilities as assigned by Camp Director and Assistant Camp Directors

### *Qualifications*

- A Graduate or higher level degree in a mental health field including, but not limited to: social work, mental health counseling, psychology, youth psychiatry, family therapy, etc.
- Previous experience in a camp, school, or similar setting preferred
- Experience supporting children, teenagers, and/or adult mental, emotional, social, and spiritual health – in proactive and reactive ways
- An ability to think critically and act swiftly in high stress situations
- Attention to detail in documentation and maintaining records
- Excellent written and verbal communication skills and comfort in communication with children and young adults
- The inclination to be a caring, empathetic, patient, hardworking, and diligent professional who takes initiative and is creative, enthusiastic, open-minded, and high-energy
- Strong abilities to function both independently and as part of a team
- Ability to ensure that campers of varying needs can successfully participate in our camp programming

### *Additional Information*

- Expected hours during summer session are 8:00am-5:30 pm with additional hours as needed for special events
- Pay beginning at \$18/hr depending on qualifications and experience



- Summer season runs from May 30th to August 8th