



### **Summer Internship Opportunity**

The Network of Jewish Human Service Agencies is seeking an Intern for The Network's Center for Membership & Engagement to work as part of the team supporting engagement efforts for Network members and supporters, including workforce development projects, technology research, and data entry/analysis. This position is fully remote, working Eastern Time.

The Network is an international member association of more than 170 nonprofit Jewish human service agencies in the United States, Canada, and Israel. Its member agencies provide a full range of human services for all people, regardless of their religious affiliation, in need of support including healthcare, career, employment, mental health services, as well as programs for youth, families and seniors, Holocaust survivors, immigrants and refugees, persons with disabilities and caregivers. The Network serves as the leading voice for the Jewish human service sector. As the go-to resource for advocacy, best practices, innovation and research, partnership and collaboration, The Network strengthens agencies so they can better serve their communities.

Read more about The Network's mission, vision, and core values at [www.networkjhsa.org](http://www.networkjhsa.org).

#### **Requirements and Stipend:**

- Student at a New Jersey school of higher education (College or University); all majors welcome to apply
- This is a fully remote position; applicant must have access to their own computer and be able to meet virtually with Network team members
- Student will be paid a summer stipend of \$20 per hour for approximately 15-20 hours per week for 10 weeks

#### **Duties and Responsibilities:**

- Assist with researching potential technology-related and other kinds of companies that will help enhance the work done by member agencies
- Participate in virtual Network events, such as NETGroups (affinity groups) and NETTalks (learning opportunities), to learn about the needs of member agencies that can be supported by the Center for Membership & Engagement
- Collaborate with team on developing and implementing ideas to streamline processes for membership and supporter engagement using a variety of technologies
- Assist with developing internal and external social media posts regarding The Network and for member engagement opportunities
- Assist with data entry and analysis related to metrics for members and supporters
- Assist with workforce development projects, including research, development of presentations, and compilation of data and analysis
- Other duties and responsibilities as assigned

**To Apply:** Submit a resume and cover letter explaining your interest in this position and transcripts (to verify eligibility as a student at a NJ higher education institution) to [hr@networkjhsa.org](mailto:hr@networkjhsa.org).