



### **Director of Advocacy and Public Policy**

The Network's Director of Advocacy and Public Policy serves as The Network's lead professional responsible for advancing The Network's [annual United States Public Policy Agenda](#) and serves as its lead representative in working with the U.S. federal government.

This position is responsible for leading The Network's U.S. legislative, administrative and advocacy matters. This position will also involve regular engagement with a wide range of sector stakeholders, including representatives of Network member agencies, U.S. elected officials and their staffs, government agencies, funders and coalition partner organizations.

The successful candidate will have well rounded experience in advocacy, public policy development and government relations. Additionally, the candidate will hold extensive knowledge of the health and human service sector, and an understanding of the needs, service offerings and capacities of Jewish human service agencies and of the broader Jewish communal landscape.

The Director of Advocacy and Public Policy reports to The Network's President & CEO and serves as a member of The Network's professional leadership team. The position is structured as a fully remote position and the candidate must be able to travel to Washington DC and/or to other cities, as needed. The Director may be asked to provide supervision to other staff and student interns and also serves as lead staff for The Network's Advocacy Committee and related subcommittees.

### **About The Network of Jewish Human Service Agencies:**

The Network of Jewish Human Service Agencies (The Network) serves as the leading voice for the Jewish human service sector. As the go-to resource for advocacy, best practices, innovation and research, partnership and collaboration, The Network strengthens non-profit, community based Jewish human service agencies so they can better serve their communities. The Network's membership includes community based organizations located throughout the United States, Canada and Israel. The focus for the Director of Advocacy and Public Policy is exclusively limited to efforts that support U.S. member agencies. The Director will collaborate, as appropriate, with an advocacy professional who supports Network Canadian member agencies.

Read more about The Network's mission, vision and core values at <http://www.networkjhsa.org/>

### **Key Responsibilities Include:**

#### Policy Development:

- Lead the development of The Network's annual public policy agenda and hold primary responsibility for working with The Network's President & CEO and with the marketing and

communications team to develop Statements and related press announcements as needed.

- Cultivate and maintain an extensive roster of high-impact relationships with the offices of members of Congress, The White House, federal agency staff and Governors' offices to influence policy and build support for The Network's public policy agenda.
- Remain informed on all public policy matters, including any shifts in direction that might impact on the operations and client services of Network member agencies.
- Actively advise The Network's professional leadership and The Network's Advocacy Committee on policy changes and developments and any strategic response or action needed.
- Lead and coordinate internal efforts related to drafting comments in response to proposed regulations and policy changes.
- Lead research and analysis, working in partnership with outside resources as needed, on legislation and laws and author memos, briefs, fact sheets and testimony, as needed.

Advocacy:

- Work in partnership with The Network's Advocacy Committee and draw on the expertise of Network staff and member agency representatives to develop advocacy strategies to advance The Network's annual public policy agenda.
- Build and maintain robust and meaningful relationships with a wide range of stakeholders including other organizations working in coalition to advance mutual advocacy related interests.
- Serve as a resource to member agencies with any State related issues of concern and support member agencies in their efforts to coordinate with State partners as needed.
- Serve, along with Network member agency representatives, as The Network's lead representative in policy and advocacy coalitions. Track and coordinate member agency representation to ensure follow up as needed. Build coalitions and partnerships with a range of stakeholders and other partnering organizations, professional associations, etc.
- Lead the development and execution of program offerings, Hill visits and initiatives intended to advance advocacy priorities, civic engagement and related efforts.
- Collaborate with the President & CEO and with marketing and communications staff on messaging, rapid response and advocacy campaigns to drive audiences toward engagement and mobilization.

### Leadership and Management:

- Working closely with The Network's President & CEO, other members of The Network's professional leadership team and with The Network's Advocacy Committee to lead the development, oversight and implementation of The Network's annual U.S. public policy agenda and to also advance related strategies that are included as part of The Network's Strategic Plan.
- Serve as a member of The Network's professional Leadership Team and work closely with senior staff to monitor advocacy and policy related issues of concern and organization wide systems, policies and procedures.
- Regularly advise the Leadership Team on key policy and advocacy developments and regulatory proposals and changes that may impact Network member agencies and their client services and work together, with input from the Advocacy Committee, to develop and implement strategic responses.
- Work with The Network's VP of Finance to develop, monitor and adhere to related expenditures within The Network's operating budget and to comply with all applicable lobbying and ethics disclosures.
- Support the development of funding proposals, reports and any related donor engagement activities that support The Network's public policy and advocacy efforts.
- Manage external consultants to support policy and advocacy projects and activities as needed.

### Required Qualifications:

- Strong belief in The Network's mission including a demonstrated commitment to health equity and social, racial, economic, disability and gender justice and a deep understanding of Jewish community concerns related to these areas of focus.
- At least 5 years of direct professional experience demonstrating increasing responsibilities in government affairs, public policy, issue based advocacy or related fields.
- At least 1 year supervisory experience managing at least 1 intern and a commitment to the professional development of students.
- Active registration as a US Federal lobbyist.
- Undergraduate degree in a relevant field. Advanced degree preferred.
- Strong knowledge of the health and human service agenda and of the service delivery focus of Network member agencies.
- Deep commitment to the Jewish human service sector and to the broader Jewish communal service field.
- Knowledge of legislative, budgeting, agency and regulatory rule making processes.
- Superior writing, research and analytic skills
- Solid political acumen and experience navigating complex and nuanced environments.

- Excellent judgement and the ability to manage confidential information with sensitivity and discretion.
- Capacity to engage with a variety of stakeholders in a tactful, positive and professional manner.
- Strong verbal and presentation skills.
- Highly organized and exceptional time management skills with the ability to effectively manage multiple priorities when necessary.
- Capacity to work in a fully remote environment and to travel as needed.

**Compensation:**

Salary range is \$70,000-\$80,000. The Network offers a robust benefits package that includes life insurance, subsidized medical coverage and access to vision and dental coverage. Additional benefits include employer contributions to 403b retirement plan, paid Federal and major Jewish holidays, generous PTO and access to enroll in a healthcare and/or dependent care flex spending account.

The Network is an equal opportunity employer, dedicated to a policy of nondiscrimination in employment on the basis of race, religion, color, sex, sexual orientation, gender identity or expression, national origin, age, marital status, citizenship, veteran's status, physical or mental disability that does not prohibit the performance of the essential job functions (with or without a reasonable accommodation) or any other basis protected by federal, or applicable, state or local law.

**To Apply:**

Email cover letter and resume to [hr@networkjhsa.org](mailto:hr@networkjhsa.org)