

Social Worker and Clinical Services Manager

Jewish for Good serves as the vibrant hub where everyone belongs, nourishing the roots of local Jewish life. We provide engaging opportunities that deepen Jewish connections, knowledge, and relations to Israel, services for helping those in need; programs that foster healthy living; and pathways for charitable giving. We are located in the Levin JCC at 1937 West Cornwallis Road, Durham, North Carolina, 27705.

Job Description

POSITION OVERVIEW:

The Social Worker and Clinical Services Manager is a fulltime, salaried exempt position that will develop and implement programs, provide counseling and case management, collect data and generally serve as a partner to the Senior Director of Helping in building upon past successes and implementing a vision for future growth.

Manager level positions at Jewish for Good are members of the Professional Staff and serve as the face of their department, responsible for all day-to-day operations.

This position reports to the Senior Director of Helping.

RESPONSIBILITIES:

Clinical Tasks

- Provide case management services, including information and referral to individuals, couples, and families
- Provide therapy to individuals, couples, and families, including group sessions and crisis intervention as determined in collaboration with the Senior Director of Helping
- Implement the Financial Assistance Program by providing financial assistance to individuals and families in need, and maintaining the records for this program
- Implement the Food Pantry program, including food distribution, planning, client coordination, and maintain accurate records
- Maintain accurate case notes and billing information

- Provide information and referral about senior living options to older adults looking to relocate to Durham-Chapel Hill
- Consult and collaborate with other social service agencies as needed (i.e Orange County Dept on Aging, Duke Dementia Family Support Program, etc.)
- Provide advocacy and resource development as appropriate
- Maintain current social work license and keep CEU credits up to date
- Consult and collaborate with other departments and programs as needed

Program/Administrative Tasks

- Input and contribute to monthly statistic reports
- Maintain accurate client contact information and prepare and update clinical documents as needed
- Review billing polices with Senior Director of Helping and revise accordingly
- Oversee and facilitate multiple program-based support groups with Helping colleagues to meet the needs of older adults in the community; this includes Memory Café, a program for adults with memory loss issues and their loved ones, and Care Partner Support Group
- Develop and coordinate new community programs, as appropriate
- Coordinate and support LGBTQ+ and parenting programs including Beyond the Binary and Circle of Security
- Coordinate Jewish holiday programming with Helping team, including Sponsor-a-Family and holiday gift bags, as needed
- Provide aid in writing grants, as appropriate
- Orient MSW students to office procedures and provide task supervision when needed
- Assist Director of Volunteer Services with coordinating and communicating with volunteers of Helping programs
- Provide occasional support to the Gindes Adult Day Center
- Provide hands on support and planning for the Clinical Connections Program

Qualifications

REQUIRED QUALIFICATIONS:

- MSW required, LCSW or LCSW-A required
- At least 5 years of progressively responsible experience in community social work or similar setting, preferably with experience in a Jewish setting
- Strong written, oral and interpersonal communication skills
- A proven capacity for leadership, including the management of personnel, volunteers and the budget
- Strong organizational skills
- Sensitivity to, respect for and knowledge of Jewish values, traditions and ethics

Position Benefits

As a fulltime, salaried exempt employee this position is eligible for the following benefits:

- Paid time off – including vacation, sick, and floating holidays
- Health insurance (80% covered of employee's policy)
- Access to elect dental, vision, life, and other insurances
- 403b
- Free All Inclusive Family Membership
- Discounts on programs and services
- Ongoing professional development aligned with career goals

Jewish for Good's Non-Discrimination Statement

Jewish for Good at the Levin JCC is an organization based on Jewish values. All Jewish for Good programs are open to anyone who wishes to participate, regardless of religious affiliation or background.

Jewish for Good Hill does not discriminate on the basis of sex, sexual orientation, gender expression, age, race, ethnic origin, color, religion, nation origin, creed, marital status, disabled veteran status, or the presence of any sensory, mental, and/or physical disability that does not prevent the performance of the specific core tasks of this position.

Apply

APPLY ONLINE

www.jewishforgood.org/our-team

QUESTIONS?

Contact Shoshana Funk, Senior Director of Helping
sfunk@jewishforgood.org or (919) 354-4923